



Job Description

Job Title: Behavioral Support Staff (Part Time)

Exempt (Y/N): Y

Date: September 13, 2023

Department: Family Support Services

Supervisor: Family Engagement and Resource Manager

Hours: Evenings and occasional weekends

Location: Erie and Niagara Counties

Salary: \$18.00/hour

About Parent Network of WNY: Parent Network of WNY is a not-for-profit agency providing education and resources for families and individuals with special needs and for professionals. The majority of our staff and board members are parents of children with disabilities, providing us with an empathetic perspective backed by personal experience. Parent Network of WNY was a finalist for Buffalo Business First 2023 Best Places to Work.

About the Role: The Behavior Support Staff will work under the direction of the Behavior Intervention Coordinator to provide in-home behavioral supports to families caring for children with developmental disabilities.

Responsibilities:

- Support and guide families with implementation of established behavior plan
- Provide behavior support services in the family home or other location in the community
- Collaboration with family members and other service providers
- Complete case note documentation in timely fashion
- Teach skills and create tools needed to successfully implement behavior plan
- Provide feedback to Behavior Intervention Coordinator regarding behavior plan effectiveness, progress, revisions, etc
- Track behavioral data
- Accept and follow up on referrals
- Provide support to individuals/families awaiting admission
- Provide transition support to individuals/families discharging from services
- Consultation with co-workers regarding behavior intervention

Education/Experience

- High school diploma or equivalent and 5+ years of experience working with challenging behaviors and individuals with developmental disabilities
- Associate degree in related field and 3+ years of experience working with challenging behaviors and individuals with developmental disabilities.

- Bachelor's degree in related field and 1+ years of experience working with challenging behaviors and individuals with developmental disabilities

Required Skills/Abilities

- Ability to communicate clearly and effectively with individuals, families, and professionals
- Proficient in use of Microsoft Office Suite and Salesforce
- Able to work independently to manage case load, prioritize, exercise judgement, and make decisions
- Basic knowledge of behavior modification strategies, OPWDD, intellectual/developmental disabilities, special education, making and taking referrals, and system navigation

Additional Requirements

- SCIP-R/Promote training and certification required within 30 days of hire
- First Aid/CPR training and certification required within 30 days of hire
- Reliable transportation with ability to travel to family homes and/or community venues across Erie and Niagara Counties