



REQUEST FOR PROPOSALS

Background: REAL Transition Partners is a five-year collaborative project funded by the Rehabilitative Services Administration in Connecticut, Delaware, District of Columbia, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Puerto Rico, Rhode Island, Vermont, and the Virgin Islands to help young adults with disabilities and their families navigate the transition to productive, independent, and meaningful adult lives.

As part of this project, Transition Partners will fund local initiatives **up to \$2,500 per initiative** throughout these states and territories for projects taking place between February 1, 2023, and September 30, 2024. REAL Transition Partners reserves the right to award partial grants to fund more projects but will not exceed \$10,000 in total grant funding for all chosen projects. **Each project MUST be completed by September 30, 2024, and a report must be submitted to REAL Transition Partners detailing the outcomes of the project by October 31, 2024.**

Purpose: To help young adults with disabilities and their families, especially in underserved communities, with transition related projects that promote financial stability, meaningful employment, and postsecondary education.

What type of project can be funded?

REAL Transition Partners plan to contract with organizations throughout the States in Regions A1 and A2. Only 501(c)3 nonprofit organizations (not individuals, schools or school districts, or for-profit entities) may apply.

1. The project must include young people and parents in the project planning process.
2. The project may be an event, an honorarium, product, or other project (not salaries) supporting families through the transition process, as determined by the grantee.
3. The project must be completed by September 30, 2024, and a report submitted by October 31, 2024.
4. Grantees may be asked to present the outcome of their project to the broader transition community at upcoming regional conferences.



Questions about this RFP may be submitted by email to nsc@parentnetworkwny.org no later than Friday, December 1, 2023 at 5 pm.

All responses will be posted online and via REAL Transition Partners e-newsletter on Tuesday, December 12, 2023. To view the responses to the questions, visit: <https://spanadvocacy.org/programs/real> or <https://parentnetworkwny.org/real-transition-partners/>

All project submissions should be submitted in a .pdf document and emailed to nsc@parentnetworkwny.org no later than Friday, January 5, 2024 by 5:00 pm.

Grantees will be notified of awards by the week of January 15, 2024.

All interested organizations must submit proof of a 501c(3) nonprofit status. Proposal should not exceed three pages.





REAL Transition Partners Local Initiatives Organization General Information

Applicant organization: _____

Organization address: _____ City, zip: _____

Organization contact person: _____

Title: _____

Phone: _____ E-mail: _____

Instructions

Complete the answers to the following questions and email responses to Nancy Campbell at nsc@parentnetworkwny.org by **January 5, 2024 by 5:00 pm.**

1. Qualification of the organization (300 words)
2. Project description (300 words)
3. Project plan/timeline (300 words)
4. How young people and parents will be involved (200 words)
5. Projected outcomes and evidence of completion (300 words; template attached)
6. Budget and budget narrative





REAL Transition Partners Local Initiatives PROPOSAL COVER SHEET

Organization General Information

Applicant organization: _____

Organization address: _____ City, zip: _____

Organization contact person: _____

Title: _____

Phone: _____ E-mail: _____

Certifications of the Organization

- My organization is a nonprofit 501c(3) organization (other than an institute of higher education).
- I certify the activities in this project will serve young people with disabilities and/or their parents/families, particularly in underserved communities.
- I understand that we must maintain records on all activities and submit a final report by October 31, 2024.
- I commit to sharing the results of the project with the transition community as requested by REAL Transition Partners.

Submission of this application must be approved by the organization's executive director or person with similar authority.

Executive Director (Print name)

Signature

Date

